**Devon Wildlife Trusts – Applying to be a Reserves Team Volunteer**

**STEP 2 - INFORMATION FORM**

Please complete fill in all the information regarding personal details, references, education and the declaration.

You do not need to fill in all the boxes in the background section BUT the information given us in this section helps us make sure we are making these opportunities available to everyone and monitor the effectiveness of our Equality, Diversity and Inclusivity objectives which are 1) be a diverse organisation with an inclusive culture and 2) to reach and involve diverse audiences with our work, creating a welcoming community of wildlife enthusiasts.

This form will be kept separate from your main application form, and all information will be kept strictly confidential and held in accordance with the Data Protection Act 2018. Background information will only be used for the purpose of equal opportunities and project monitoring and specifics will not be shared with Reserves staff.

**PERSONAL DETAILS**

Surname First Name (s) Title

Home address (including postcode)

POSTCODE

Home telephone number Work Telephone Number

Mobile Number Email Address

Do you hold a current driving licence? YES/NO

Do you have any current endorsements? YES/NO

If yes, please give details of endorsements

Do you own a car? YES/NO

If you are not a UK national, you may not be able to work in the UK without a work permit or right to work visa.

Do you require a work permit? YES/NO

Do you require a right to work visa? YES/NO

**REFERENCES**

Please give the names and contact details of 2 referees. The first should, if possible, be your present or most recent employer or another person who has known you in a work situation.

Name Name

Position Position

Address Address

Tel Tel

Email Email

May we contact your referees prior to interview?

1. Reference 1. YES/NO Reference 2. YES/NO

**EDUCATION**

What is the highest level qualification you hold or expect to hold by September 2024?

Eg GCSES, A Levels, C&G Level 2 Diploma, Degree

A GCSE grade C or equivalent, in Maths and English, is a core requirement.

Can you demonstrate this ability? YES/NO

**BACKGROUND DETAILS**

|  |
| --- |
| **What age category do you fall into?** |
| 18 - 25 |  |  26 - 59 |  |  60+ |  |  Prefer not to say |  |
| **What is your gender identity?** |
| Male |  |  Female |  | Other (please specify) |  | Prefer not to say |  |
| **What is your sexual orientation?** |
| Heterosexual/straight |  | Homosexual/gay/lesbian |  | Bisexual |  | Pansexual |  |
|  |  |  |  |  |  |  |  |
| Asexual |  | Other (please specify) |  | Prefer not to say |  |

**Do you consider yourself to be disabled?** YES/NO

If yes, please state the nature of your disability or leave blank if you prefer not to say.

Are there any adjustments we need to make for you, if you are short listed to attend an interview?

**What is your employment status?** Please tick all that apply

In full time employment In part time employment

In education In receipt of benefits

**Additional questions**

Were you the first person in your family to go to University YES/NO

If you were a UK student, were you eligible for free school meals? YES/NO

Are you the primary carer for a sick, elderly or disabled person or a child? YES/NO

Have you ever been in local authority care? YES/NO

**How do you describe your ethnic background?** These headings are taken from the 2011 Census classification, so please choose the one that best fits for you or give a more specific group if you wish.

|  |  |  |
| --- | --- | --- |
| **WHITE** |  | **ASIAN/ASIAN BRITISH** |
| English/Welsh/Scottish/N. Irish/British |  |  | Indian |  |
| Irish |  |  | Pakistani |  |
| Gypsy or Irish Traveller |  |  | Bangladeshi |  |
| Other White (please specify) |  |  | Chinese |  |
|  |  |  | Other Asian (please specify) |  |
|  |  |  |
|  |  |  |
| **MIXED/MULTIPLE ETHNIC GROUP** |  | **BLACK/BLACK BRITISH/AFRICAN/CARIBBEAN** |
| White and Black Caribbean |  |  | African |  |
| White and Black African |  |  | Caribbean |  |
| White and Asian |  |  | Other Black (please specify) |  |
| Other Mixed (please specify) |  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **OTHER ETHNIC GROUP** |  |  |  |
| Arab |  |  |  |  |
| Any other ethnic group |  |  |  |  |
|  |  |  | Prefer not to say |  |

|  |
| --- |
| **How do you describe your religion?** |
| No religion |  |  | Christian |  |  | Buddhist |  |
| Hindu |  |  | Jewish |  |  | Muslim |  |
| Sikh |  |  | Other religion (please specify) |  |

**DECLARATION**

I declare that the information I have given is, to the best of my knowledge, true and correct.

Signed : Date :

**Return two completed forms (application and information) to:**

**Dawn Lenn, Volunteers Officer, at** **volunteering@devonwildlifetrust.org****. If you don’t have access to email, please send completed forms to Dawn Lenn, Devon Wildlife Trust, Cricklepit Mill, Commercial Road, Exeter. EX2 4DA**